

Age & Opportunity

Bealtaine Festival 2022 Volunteer

Deadline for application: Wednesday the 30th of March at 12noon

Age & Opportunity is the national organisation that provides a range of opportunities for older people who want to get more involved in arts and culture, sport and physical activity, civic engagement and personal development.

Our vision is an Ireland where all older people can be more active, more visible, more creative, more connected, more confident, more often. Our mission is to enable the best possible quality of life for us all as we age.

Are you friendly, enthusiastic and passionate about creativity? Are you interested in connecting with new people across generations, interacting with the public and being a part of our Bealtaine Festival team? If the answer is yes, we want to hear from you!

The Role of the Bealtaine Festival Volunteer

Volunteers are a crucial part of the festival, being the public face of Bealtaine. We are looking for people who are 18+ and have an interest in the arts or creative ageing and who can commit a small amount of their time during the month of May to joining our festival team. We hope to grow our volunteer base over the coming years, but for now we are looking to hear from people who can volunteer in Dublin.

Duties could include some of the following:

REPORTING DUTIES

- Reporting to the Arts Programme Assistant Manager.
- Liaising with the Bealtaine Festival Team.
- Reporting to the venue manager/supervisor on duty if Age & Opportunity staff are not available. (The name of person you are reporting to at each event will be listed on your schedule.)

GENERAL RESPONSIBILITIES

- To be the public face of the Bealtaine Festival at relevant events.
- To be a key point of information on the Bealtaine Festival programme.
- To carry out surveys with the public.

PUBLIC LIAISON

- To be a warm, friendly and welcoming presence at events.
- To act as a point of contact for members of the public.
- To have a good knowledge of the Bealtaine Festival programme of events and be ready to share key information and make recommendations to the public.

SURVEY TAKER

- At most events, we will require at least one volunteer to conduct surveys with the public.
- These surveys help us to evaluate how we are performing and identify needs and so are an extremely important part of a volunteer's role.
- Volunteers will be briefed about the surveys before the festival.

VENUE ASSISTANT

- To be reliable and a good time keeper.
- To make contact with the venue manager or supervisor on duty on arrival and liaise with them on your duties. They may have specific tasks for you to help with.
- Find out key information about the venue – where are the toilets, the auditorium, the wheelchair access/lift, the bar, the exits.
- If venue staff do not have specific duties for you, then the role is one of welcoming members of the public to the event as the face of Bealtaine and carrying out surveys – see below and encouraging people to sign up for our newsletter.
- There will be Bealtaine programmes on hand, take a note of where they are so you can hand to people if they have queries.
- Be a self-starter and take initiative if you see something that needs attention.

SOCIAL MEDIA / DOCUMENTATION

- Volunteers may be asked to take some photographs on their phone for documentation purposes at events and share these with the organisation.
- Volunteers should only take photos at public events and never of children.
- Volunteers can send these to our Communications Manager's email or share through the festival WhatsApp group.

GENERAL REQUIREMENTS

- To follow the procedures outlined in Age & Opportunity's Policies and Procedures manual.
- To undertake any other tasks as may arise from time to time.
- To follow all Covid and Health and Safety Protocols.

Requirements

We ask that you are free to commit to the following criteria:

- Attending volunteer shifts based in Dublin locations.
- Minimum of two shifts per week or six shifts over the month of May.
- Each shift will be a maximum of 4hrs in duration.
- Attend an informal interview via zoom.
- Attend an in- person orientation event for 2 hours during the week of April 11th.
- Sign and submit a Volunteer Agreement and a Covid symptom declaration form before volunteering.

Reasons to Volunteer

- Meeting new people across generations.
- Seeing new work.
- Meeting the public and artists.
- Adding to your CV.

How to Apply

To apply to be a Bealtaine Volunteer please fill out the application form, and return to Fiona Holohan at engage@ageandopportunity.ie by **12 noon on Wednesday the 30th of March**.

Informal interviews will be held via Zoom during the first week of April.